

## A creditor's guide to the fees and expenses charged by Redman Nichols Butler

### Insolvency Practitioner's Fees

Where it has been agreed by a resolution of creditors or the creditors' committee that the office holders' remuneration will be calculated by reference to the time properly given by the office holder and his staff in attending to matters arising in the administration of the insolvency estate, at the following hourly charge out rates:-

Grade	Rate (£) to 5 July 20	Rate (£) from 6 July 20 To 31 March 21	Rate (£) from 1 April 2021
Partner	305	343	348
Senior Manager	278	307	312
Manager	254	292	296
Assistant Manager	226	251	254
Administrator	166	171	176
Support staff	97	107	114

These rates are our current hourly charge out rates and are exclusive of value added tax. Our charge-out rates are reviewed periodically and creditors will be advised of any alteration thereto. Time is recorded in one minute units.

### Expenses of Redman Nichols Butler

From time to time, we will incur expenses on behalf of insolvent estates. The reimbursement of these expenses will be a charge against the insolvent estate to which they relate. These expenses can be split into two categories, Category 1 and Category 2.

Category 1 expenses: these are payments to persons providing the service to which the expense relates who are not an associate of the office holder. We seek to recover these types of expenses and approval is not required to recover these expenses. These expenses include insolvency bonds, advertising, company searches and post redirection orders.

Category 2 expenses: these are payments to associates or which have an element of shared costs. Before being paid, category 2 expenses require approval in the same manner as an office holder's remuneration. Category 2 expenses require approval whether paid directly from the estate or as a disbursement. These expenses are recoverable from the estate, subject to the basis of the expense charge being approved by creditors in advance.

Category 2 expenses are recharged at the following rates:

Mileage	45 pence per mile
Postage	Prevailing rates
Archive boxes	£5 per box
Box storage	£6 per box
Box destruction	£5 per box

The charges above are subject to annual increments and creditors will be advised of these in future circulars.

A guidance note and further information in relation to office holders' fees is available at [www.R3.org.uk](http://www.R3.org.uk) or <https://insolvency-practitioners.org.uk/regulation-and-guidance/creditors-guides-to-fees/>. Further information about creditors' rights can be obtained at: at <http://www.creditorinsolvencyguide.co.uk/>.